CATERING MENUS

24 South Market Street
Staunton, Virginia 24401
Phone: 540-885-4848 or Toll Free: 866-880-0024 Fax: 540-885-4840
www.hotel24south.com
BREAKFAST

Enjoy our Magnolia South Breakfast Buffet
Fluffy Scrambled Eggs, Breakfast Potatoes, Crisp Smoked Bacon, Breakfast Sausage, Oatmeal with Raisins and Brown Sugar, Fresh Fruit, Yogurt, and Various Freshly Baked Pastries
Beverages include Coffee, Selection of Hot Teas, and Assorted Juices
$15 Weekdays / $20 Weekends
Weekends can include a made-to-order Omelet Station

PRIVATE BREAKFAST OFFERINGS
(Available for a maximum of two hours)

Simply Continental
Assortment of Freshly Baked Pastries and Whole Fresh Fruit
$12

Healthy Start
Whole Grain Oatmeal accompanied with Fresh Sliced Fruit, Berries, Dried Fruit, Nuts, Brown Sugar, Raisins, and Granola Served with Assorted Yogurts and Chilled Juices
$13

Breakfast Sandwich Bar
Your choice of Bacon, Egg, and Cheese Croissant, Garden Vegetable Scramble, or Breakfast Burrito Served with Fresh Fruit, and Chilled Juices
$13

Shenandoah Valley Buffet
Fluffy Scrambled Eggs, Breakfast Potatoes, Crisp Smoked Bacon, Breakfast Sausage, Fresh Fruit, Assorted Yogurts, Various Breakfast Pastries, Choice of Oatmeal or Grits, and Chilled Juices
$20

*All Breakfast Offerings include Freshly Brewed Coffee Service and a Selection of Hot Teas.*

Plated Breakfast Options are Available Upon Request.

All pricing is subject to a customary 20% service fee and prevailing local and state taxes. Prices are subject to change without notice.
**CONTINUOUS BREAKS**

**Great Morning Break**  
Seasonal Fresh Fruit, a Variety of Breakfast Pastries, Individual Oatmeal Cups, Assorted Yogurts, and our Chef’s Daily Hot Breakfast Special  
Served with Freshly Brewed Coffee, Specialty Teas, and Orange Juice  
$15

**Afternoon Break**  
Whole Fresh Fruit, Chocolate Brownies or Assorted Gourmet Cookies, Various Candies, and Salty Snacks  
Served with Freshly Brewed Coffee, Specialty Teas, and Selection of Soft Drinks  
$15

**All Day Break**  
Includes both “Great Morning Break” and “Afternoon Break”  
$28

**All Day Beverage Break**  
Freshly Brewed Coffee, Specialty Teas, Selection of Soft Drinks  
Various Fruit Juices throughout AM and Iced Tea during PM  
$12

**THEMED BREAKS**  
*(Available for a maximum of two hours)*

**Cookie Jar Break**  
Assorted Freshly-Baked Gourmet Cookies  
Selection of Chilled Milk  
Freshly Brewed Coffee and Hot Tea  
$10

**Ice Cream Break**  
Self-Serve Chest Filled with Ice Cream Novelties  
$6

**South of the Border Break**  
Fresh Tortilla Chips  
Homemade Salsa and Guacamole  
Churros with Chocolate Dipping Sauce  
$9

**Virginia Break**  
Homemade Pimento Cheese with Crackers, Virginia Peanuts, Locally Grown Apples and Warm Apple Cider  
$14

**Chocolate Lovers Break**  
Chocolate Chip Cookies  
Chocolate Dipped Strawberries  
Assorted Chocolate Truffles  
$18

**Power Break**  
Vegetable Crudité, Fruit Parfaits, Granola Bars, Packets of Trail Mix, and Assorted Sports Drinks  
$15

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# A LA CARTE BREAK SELECTIONS

## Breakfast Pastries

<table>
<thead>
<tr>
<th>Item</th>
<th>Price per dozen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assorted Danishes</td>
<td>$36</td>
</tr>
<tr>
<td>Buttery Croissants</td>
<td>$36</td>
</tr>
<tr>
<td>Assorted Scones</td>
<td>$36</td>
</tr>
<tr>
<td>Banana Pecan Loaf Slices</td>
<td>$48</td>
</tr>
<tr>
<td>Apple Fritters</td>
<td>$24</td>
</tr>
<tr>
<td>Glazed Doughnuts</td>
<td>$20</td>
</tr>
<tr>
<td>Assorted Muffins</td>
<td>$36</td>
</tr>
</tbody>
</table>

## Bakery Treats

<table>
<thead>
<tr>
<th>Item</th>
<th>Price per dozen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assorted Freshly Baked Cookies</td>
<td>$24</td>
</tr>
<tr>
<td>Double Chocolate Brownies</td>
<td>$24</td>
</tr>
<tr>
<td>Sun-Kissed Lemon Bars</td>
<td>$30</td>
</tr>
<tr>
<td>Pecan Blondies</td>
<td>$24</td>
</tr>
<tr>
<td>Chocolate Macaroons</td>
<td>$24</td>
</tr>
<tr>
<td>Rice Crispy Treats (GF)</td>
<td>$24</td>
</tr>
<tr>
<td>Biscotti</td>
<td>$24</td>
</tr>
</tbody>
</table>

## Additional Options

<table>
<thead>
<tr>
<th>Item</th>
<th>Price per dozen/each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jumbo Soft Pretzels with Cheese Dip</td>
<td>$24</td>
</tr>
<tr>
<td>Chocolate Dipped Strawberries (GF)</td>
<td>$30</td>
</tr>
<tr>
<td>Virginia Peanuts (GF)</td>
<td>$16</td>
</tr>
<tr>
<td>Tortilla Chips with Salsa</td>
<td>$14</td>
</tr>
<tr>
<td>Assorted Penny Candy</td>
<td>$16</td>
</tr>
<tr>
<td>Mixed Nuts (GF)</td>
<td>$30</td>
</tr>
</tbody>
</table>

## Additional Options

<table>
<thead>
<tr>
<th>Item</th>
<th>Price per dozen/each</th>
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<tbody>
<tr>
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<td>$16</td>
</tr>
<tr>
<td>Mixed Nuts (GF)</td>
<td>$30</td>
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</tbody>
</table>

## Beverages

<table>
<thead>
<tr>
<th>Item</th>
<th>Price/each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soft Drinks</td>
<td>$2</td>
</tr>
<tr>
<td>Bottled Water</td>
<td>$2</td>
</tr>
<tr>
<td>Sparkling Water</td>
<td>$3</td>
</tr>
<tr>
<td>Individual Bottled Fruit Juices</td>
<td>$3</td>
</tr>
<tr>
<td>Freshly Brewed Coffee and Tea Service</td>
<td>$35 per gallon</td>
</tr>
<tr>
<td>Freshly Brewed Iced Tea</td>
<td>$35</td>
</tr>
<tr>
<td>Hot Chocolate</td>
<td>$35</td>
</tr>
<tr>
<td>Fresh Lemonade</td>
<td>$30</td>
</tr>
<tr>
<td>Non-Alcoholic Punch</td>
<td>$30</td>
</tr>
<tr>
<td>Raspberry Lime Ricky</td>
<td>$30</td>
</tr>
<tr>
<td>Fresh Orange or Cranberry Juice</td>
<td>$15 per carafe</td>
</tr>
</tbody>
</table>

## Salty Snacks

$2.00 Each - All Items are Individually Packaged

Select One or Mix and Match

- Assorted Chips (GF)
- Popcorn (GF)
- Pretzels
- Trail Mix (GF)
- Chex Mix
- Granola Bars
- Power Bars

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**Sandwich & Salad Lunch Selections**

Lunches can be served Plated or To Go. All To Go (Boxed) Lunches include a Piece of Fruit, Bag of Chips, Sweet Treat, and Bottle of Water. 

*Plated Lunches include Freshly Brewed Coffee and Iced Tea Service, along with Cookies or Brownies for Dessert.*

<table>
<thead>
<tr>
<th>New York Deli Sandwich</th>
<th>Smoked Turkey and Gouda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smoked Turkey, Ham, Salami, Swiss Cheese, Lettuce, Tomato, piled high on a Kaiser Roll Mayonnaise and Mustard served on the side</td>
<td>Smoked Turkey and Gouda with Lettuce, Sliced Tomatoes, and Honey Aioli on a Kaiser Roll</td>
</tr>
<tr>
<td>$17</td>
<td>$17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vegetable Wrap</th>
<th>Mediterranean Sampler</th>
</tr>
</thead>
<tbody>
<tr>
<td>An assortment of Fresh Grilled Vegetables rolled into a large Whole Wheat Tortilla with Lettuce, Tomatoes, Feta Cheese, and a light Balsamic Vinaigrette</td>
<td>A combination of Savory Hummus and Tabbouleh Salad, served with Marinated Olives, Vegetable Sticks, and Dried Fruits</td>
</tr>
<tr>
<td>$17</td>
<td>$17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Black Forest Ham and Swiss</th>
<th>Cilantro Lime Chicken Salad (GF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savory Ham and Aged Swiss Cheese, stacked with Lettuce and Tomato on a Kaiser Roll</td>
<td>Southwestern Seasoned Grilled Chicken Breast paired with colorful roasted Corn &amp; Black Bean Salad and Citrus Vinaigrette</td>
</tr>
<tr>
<td>$17</td>
<td>$17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shenandoah Chicken Salad</th>
<th>Chef’s Salad (GF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grilled Chicken Breast, Local Apples, and Toasted Pecans tossed in a light Yogurt Dressing, served on a Croissant</td>
<td>Crisp Romaine Lettuce, Smoked Turkey, Ham, Cheddar Cheese, Tomatoes, Black Olives and Hard-Boiled Eggs</td>
</tr>
<tr>
<td>$17</td>
<td>$17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chicken Caesar Salad</th>
<th>Steak Salad (GF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crisp Romaine Lettuce, Seasoned Croutons, and Shaved Parmesan Cheese, served with a Grilled and Chilled Sliced Chicken Breast and Classic Caesar Dressing on the side</td>
<td>Thinly Sliced Steak and Bleu Cheese Crumbles served over fresh Romaine Lettuce with Sliced Tomatoes and Cucumbers, accompanied with Balsamic Vinaigrette</td>
</tr>
<tr>
<td>$17</td>
<td>$20</td>
</tr>
</tbody>
</table>

*A maximum of two (2) selections may be chosen. The higher priced item will be charged for both meals.*

Upgraded side options are available for an additional $3.00 per meal.

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Lunch & Dinner Plated Entrées

*All Entrées include Freshly Brewed Coffee and Iced Tea Service.*

Lunch: Two Courses - Entrée and Choice of Salad/Rolls or Dessert
Dinner: Three Courses - Salad, Rolls, Entrée and Chef’s Choice of Dessert

Enhance your meal by adding an Additional Course, Upgraded Salad, Dessert, or an Intermezzo. Ask your Conference Planner for options and applicable pricing.

**Chicken Caprese**
Grilled Marinated Chicken Breast with Fresh Sliced Mozzarella and Roasted Tomatoes, served over Orzo Pilaf with a light Pesto Cream

$28 / $35

*Can be Prepared GF Upon Request*

**Chicken Piccata**
Lightly Breaded Chicken Breast with a Lemon Caper Pan Sauce, served over Yukon Gold Mashed Potatoes and Fresh Seasonal Vegetables

$28 / $35

*Can be Prepared GF Upon Request*

**Wild Mushroom Stuffed Chicken Breast (GF)**
Tender Chicken Breast stuffed and rolled with Wild Mushrooms and Spinach, served with Rice Pilaf and Sauce Supreme

$29 / $36

**Citrus Salmon (GF)**
Fresh Broiled Salmon Filet with Citrus Beurre Blanc, served with Rice Medley and Julienne Vegetables

$30 / $38

**Stuffed Pork Chop (GF)**
Tender Pork Chop stuffed with Fontina Cheese and Prosciutto, served with Garlic Mashed Potatoes and Fresh Seasonal Vegetables

$32 / $40

**Flat-Iron Steak (GF)**
Tender Charbroiled Chuck Steak, accented by a Cabernet Mushroom Demi-Glace, served with Yukon Gold Mashed Potatoes and Fresh Seasonal Vegetables

$33 / $42

**Roasted Sirloin (GF)**
Sliced New York Strip Steak roasted with Fresh Herbs and Garlic, paired with Shallot Red Wine Sauce, Duchess Potatoes, and Fresh Seasonal Vegetables

$36 / $45

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Grilled Filet Mignon (GF)
Succulent Filet Mignon served with Mushroom Demi-Glace over Yukon Gold Mashed Potatoes, and Chef’s Choice of Vegetable
$42 / $50

Rack of Lamb
Tender Herb Crusted Rack of Lamb with Rosemary Demi-Glace, Parisienne Potatoes, and Baby Vegetables
$44 / $52

Filet and Chicken (GF)
Petite Filet Mignon and Grilled Marinated Chicken Breast served with Forest Mushroom Demi-Glace and Garlic Herb Butter, over Yukon Gold Mashed Potatoes and Fresh Seasonal Vegetables
$46 / $52

Roasted Duck
Pan Seared and Roasted Duck Breast served on a Crispy Potato Pancake with Natural Juices and Roasted Vegetables
$38 / $46

Chesapeake-Style Crab Cakes
Decadent Lump Crab Cakes with a Lemon Beurre Blanc, served with Rice Pilaf and Julienned Vegetables
$42 / $50

Chicken and Stuffed Shrimp
Marinated and Grilled Chicken Breast with Tarragon Butter, Paired with Two Scallop Stuffed Jumbo Shrimp, served with Rice Pilaf and Fresh Seasonal Vegetables
$48 / $56

Filet and Crab Cake
Petite Filet Mignon and a Chesapeake-Style Lump Crab Cake, served with Forest Mushroom Demi-Glace and Remoulade Sauce over Orzo Pilaf and Fresh Seasonal Vegetables
$52 / $60

*A maximum of two (2) selections may be chosen. The higher priced item will be charged for both meals.*

Add Salad or Dessert to your Lunch for an additional $4 per person.

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LUNCH BUFFETS
25 Person Minimum for Pricing Listed Below
($5 additional charge per person for groups under 25 people)

Soup and Salad Bar
Soup of the Day and Classic Caesar Salad with traditional accompaniments, paired with Choice of Grilled Salmon or Chicken Served with Warm Rolls and Butter
$25

Soup and Panini Bar
Choice of Turkey or Vegetarian Paninis: Smoked Turkey with Roasted Peppers, Provolone Cheese, and Pesto Mayonnaise on Grilled Rosemary Ciabatta Bread or Grilled Vegetable Paninis, prepared the same delicious way Served with the Soup of the Day and Potato Chips
$25

Fajita Bar
Southwestern Style Seasoned Chicken, paired with a side of Colorful Peppers and Onions Accompaniments include Tortillas, Shredded Cheese, Salsa, Jalapenos, and Sour Cream Served with Rice and Beans
$25

Summer Salad Buffet
Bow Tie Pasta Salad with Fresh Tomatoes and Basil, Dressed with Extra Virgin Olive Oil, and served with Salad Greens, Assorted Dressings, Lime Marinated Grilled Chicken, Grilled Vegetables, and Fruit Salad
$28

Traditional Deli Buffet
Roast Beef, Smoked Turkey, Ham, Pasta Salad, Tuna Salad, Potato Chips, American and Swiss Cheeses, Lettuce, Tomato, Red Onion, Crisp Pickle Wedges, Kaiser Rolls, and served with Mayonnaise, Horseradish Cream Sauce, and Mustard on the side
$25

*Add Soup of the Day for an additional $4 per person*

**All Lunch Buffets are accompanied with Assorted Cookies or Brownies and Freshly Brewed Coffee and Tea Service.**

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DINNER BUFFETS

35 Person Minimum for Pricing Listed Below
($10 additional charge per person for groups below 35 people, with a minimum of 15 guests)

Barbeque Buffet
Grilled Angus Hamburgers and choice of either
Slow-Roasted Pulled Pork Barbeque or Barbequed Chicken Breast
Served with Pasta Salad, Cole Slaw, Potato Salad, and Fruit Salad
Chef’s Choice of Dessert

$40

Tuscan Sonoma Buffet
Caprese Salad and Classic Caesar Salad
Penne Pasta Primavera, Classic Meat Lasagna, and Chicken Parmesan
Italian Vegetable Medley and Garlic Bread
Tiramisu and Cannoli for Dessert

$45

Southern Buffet
Southern Fried Chicken and Roasted Beef Sirloin
Tossed Salad with Assorted Dressings
Potato Salad and Deviled Eggs
Southern Style Green Beans, Cornbread, and Biscuits
Chef’s Choice of Dessert

$45

*All Dinner Buffets include Freshly Brewed Coffee and Tea Service.*
BUILD YOUR OWN BUFFET

*Includes Garden Salad, Warm Rolls with Butter, and Freshly Brewed Coffee and Iced Tea Service.*

Items Denoted with an * can be Prepared GF Upon Request.

ENRÉES:

Country Fried Chicken  
Citrus Salmon (GF)  
Chef’s Choice of Vegetarian*  

Chicken Parmesan  
Marinated Grilled Chicken Breast (GF)  

Roasted Sirloin (GF)  
Chicken Piccata*  
Pork Loin (GF)

CHOICE OF ACCOMPANIMENTS:

(Select Two)

Yukon Gold Mashed Potatoes (GF)  
Bourbon Sweet Potato (GF)  
Au Gratin Potatoes (GF)  

Rice Pilaf (GF)  
Seasonal Vegetable Medley (GF)  
French or Southern Style Green Beans (GF)  

Roasted Garlic Broccolini (GF)  
Macaroni and Cheese  
Corn Custard*  

DESSERTS:

(Select Two)

Warm Fruit Cobbler, Chocolate Cake, New York Style Cheesecake with Fruit Topping, or Seasonal Dessert

TWO ENRÉES: $45  
THREE ENRÉES: $52

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Packaged Receptions

**Package 1:**
Display of Fresh Fruit and Cheese (GF)
Fresh Tomato Chevre Bruschetta
Ginger Scallion Meatballs

$20pp

**Package 2:**
Display of Fresh Fruit and Cheese (GF)
Savory Hummus with Vegetable Crudité and Pita Chips
Fresh Tomato Chevre Bruschetta
Vegetable Spring Rolls and Ponzu Dipping Sauce
Ginger Scallion Meatballs

$25pp

**Package 3:**
Display of Fresh Fruit and Cheese (GF)
Cajun Crab Dip with Pita Chips
Fresh Tomato Chevre Bruschetta
Vegetable Spring Rolls and Ponzu Dipping Sauce
Ginger Scallion Meatballs

$30pp

**Package 4:**
Display of Fresh Fruit and Cheese (GF)
Cajun Crab Dip with Pita Chips
Fresh Tomato Chevre Bruschetta
Vegetable Spring Rolls and Ponzu Dipping Sauce
Ginger Scallion Meatballs
Bacon Wrapped Scallops (GF)

$35pp

**Package 5:**
Display of Fresh Fruit and Cheese (GF)
Savory Hummus with Vegetable Crudité and Pita Chips
Fresh Tomato Chevre Bruschetta
Goat Cheese and Cranberry Cigars
Ginger Scallion Meatballs
Vegetable Spring Rolls and Ponzu Dipping Sauce
Bacon Wrapped Scallops (GF)
Carved Slow Roasted Beef (GF), served with Horseradish Cream, Au Jus, and Potato Rolls (Carver Required)

$45pp

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**RECEPTION SELECTIONS**

*Prices Reflect per 100 Pieces  
*We Suggest 5 to 6 Pieces per Person*

**Hot Hors D’Oeuvres**

- Fried Coconut Shrimp $375  
- Ginger Scallion Meatballs $275  
- Stuffed Mushrooms (Choice of Spinach, Nicioce, or Italian Sausage) $275  
- Beef Wellingtons $425  
- Petite Crab Cakes with Dijon Remoulade Sauce $425  
- Bacon Wrapped Scallops *(GF)* $400  
- Vegetable Spring Rolls $275  
- Goat Cheese and Cranberry Cigars $300  
- Macaroni and Cheese Fritters $275  
- Mini Twice Baked Potatoes *(GF)* $300

**Cold Hors D’Oeuvres**

- Jumbo Shrimp Cocktail *(GF)* $400  
- Roasted Duck on Crostini with Orange Marmalade $425  
- Beef Medallions on Crostini with Gorgonzola Cream $375  
- Bleu Cheese and Roasted Pear on Rosemary Toast $325  
- Fresh Tomato Chevre Bruschetta $275  
- Curry Chicken Salad on Pita Points $275  
- Bacon and Bleu Cheese served on Endive *(GF)* $280  
- Classic Deviled Eggs *(GF)* $250

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### HORS D’OEUVRE DISPLAYS

<table>
<thead>
<tr>
<th>Description</th>
<th>Serves Up To:</th>
<th>50 ppl</th>
<th>75 ppl</th>
<th>100 ppl</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable Crudités (GF)</td>
<td></td>
<td>$175</td>
<td>$235</td>
<td>$300</td>
</tr>
<tr>
<td>Display of Fresh Fruit and Cheese (GF)</td>
<td></td>
<td>$225</td>
<td>$300</td>
<td>$400</td>
</tr>
<tr>
<td>Charcuterie Display (GF)</td>
<td></td>
<td>$250</td>
<td>$350</td>
<td>$450</td>
</tr>
<tr>
<td>Pimento Cheese Spread with Crackers</td>
<td></td>
<td>$150</td>
<td>$200</td>
<td>$250</td>
</tr>
<tr>
<td>Raspberry Baked Brie en Croute with French Bread</td>
<td></td>
<td>$175</td>
<td>$235</td>
<td>$300</td>
</tr>
<tr>
<td>Seasonal Fresh Fruit Display (GF)</td>
<td></td>
<td>$175</td>
<td>$235</td>
<td>$300</td>
</tr>
<tr>
<td>Warm Antipasto Dip</td>
<td></td>
<td>$175</td>
<td>$235</td>
<td>$300</td>
</tr>
<tr>
<td>Smoked Salmon Display (GF)</td>
<td></td>
<td>$300</td>
<td>$425</td>
<td>$550</td>
</tr>
<tr>
<td>Cajun Crab Dip with Crackers</td>
<td></td>
<td>$225</td>
<td>$300</td>
<td>$400</td>
</tr>
</tbody>
</table>

### CARVING STATIONS

*$85 fee for Chef Attendant*

<table>
<thead>
<tr>
<th>Description</th>
<th>Serves Up To:</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whole Roasted Herb Garlic Sirloin (GF)</td>
<td>40 ppl</td>
<td>$325</td>
</tr>
<tr>
<td>Served with Dijon Mustard, Horseradish Cream and Rolls</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Slow Roasted Turkey Breast (GF)</td>
<td>30 ppl</td>
<td>$200</td>
</tr>
<tr>
<td>Served with Fresh Cranberry Relish and Sage Biscuits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maple Glazed Virginia Ham (GF)</td>
<td>60 ppl</td>
<td>$300</td>
</tr>
<tr>
<td>Served with Apricot Mustard and Biscuits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beef Tenderloin (GF)</td>
<td>20 ppl</td>
<td>$300</td>
</tr>
<tr>
<td>Served with Sliced Rolls and Horseradish Sauce</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Slow Roasted Pork Loin (GF)</td>
<td>40 ppl</td>
<td>$225</td>
</tr>
<tr>
<td>Maple and Thyme Glazed Pork Loin. Served with Cornbread</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Your options are not limited to a carving station. Ask your Conference Planner about customizing Reception Stations specific to your event.*

### DESSERT DISPLAYS

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cupcake Heaven</td>
<td>$15 per person</td>
</tr>
<tr>
<td>A Selection of Locally Baked Cupcakes</td>
<td></td>
</tr>
<tr>
<td>Viennese Display</td>
<td>$15 per person</td>
</tr>
<tr>
<td>A Delectable Assortment of Cakes, Pastries, Tarts, and Sweets</td>
<td></td>
</tr>
<tr>
<td>Chocolate Lovers Display</td>
<td>$15 per person</td>
</tr>
<tr>
<td>A Decadent Variety of Chocolate Desserts</td>
<td></td>
</tr>
</tbody>
</table>

*Freshly Brewed Coffee and Tea Service Included with Dessert Displays.*

All pricing is subject to a customary 20% service fee and prevailing local and state taxes. Prices are subject to change without notice.
# Alcoholic Beverages

## Bar Packages

A “Host Bar” is defined as a bar where the client pays for bar service, whereas for a “Cash Bar” guests pay for their own drinks. Host Bars can include Drink Tickets, which are passed out at the beginning of the event and then the bar total is calculated based on how many tickets are collected.

### Standard Host Bar
- Domestic/Imported Beer: $7-9
- House Wine: $8
- Standard Cocktails: $9
- Soft Drinks: $2

### Premium Host Bar
- Domestic/Imported Beer: $7-9
- Premium Wine: $10
- Premium Cocktails: $11
- Soft Drinks: $2

### Signature Cocktail Bar
- Our experienced staff can create a Signature Cocktail Package or Bar specific to your Event.

### Cash Bar
- Pricing available upon request and includes prevailing taxes.

*Beer and Wine selections will be at the discretion of the Food & Beverage Manager unless otherwise specified.*

### Sparkling Wine
- Sparkling Wine is available upon request for toasts and as a bar menu item.

### All Bar Packages Include:
- $200 Drink Minimum
- Bartender Fee of $100 (One Bar and One Bartender per 100 Guests)
- Application of State and Local Taxes, Plus a 20% Service Fee (Inclusive on Cash Bars)

*All Beverage Services within the Hotel must be provided by the Hotel and serviced by Hotel Personnel.*

All pricing is subject to a customary 20% service fee and prevailing local and state taxes. Prices are subject to change without notice.
CATERING INFORMATION

Menus
The enclosed menus give you a sampling of what we have to offer. The Hotel’s Executive Chef will be happy to participate in your menu planning process and to assist you with any special menu requirements. Menu selection must be arranged thirty (30) days in advance of your event. Menu selections and prices are subject to change with market fluctuations.

Final Guarantee
Final guarantee numbers are required one (1) week prior to the event function. It will not be possible to lower the guarantee within the one (1) week period. If no final guarantee is received, we will consider the projected number from the original arrangements to be the final guarantee.

Deposits
A non-refundable deposit of 25% will be required at the time of contract signing. This will allow for the guarantee of space and services.

Payment In Full
Event must be paid in full one (1) week prior to the event unless otherwise specified by the contract. Payment options are credit card, cashier’s check, personal check, or money order made payable to Hotel 24 South.

Function Space
Based on the requirements outlined by you, the Hotel will reserve the function space specified in the Event Commitment. The Hotel reserves the right to change the function room if the function space originally designated is inappropriate based on the anticipated number of guests attending. The Hotel reserves the right to charge a nominal fee for extraordinary set-up changes not conveyed in advance.

Audio Visual Equipment
Hotel 24 South & Conference Center will provide all audio-visual equipment and services from a contracted audiovisual company. Please contact your Conference Planner for more information.

Tax & Service Charges
A customary 20% Service Charge, 5.3% Virginia State Sales Tax and 7% Local Food & Beverage Tax will apply in addition to prices listed in our banquet menu. Groups that are tax exempt from paying Virginia Sales Tax are requested to present a copy of the exemption status form to the Conference Planner prior to the function.

Beverages
All beverage services within the Hotel must be provided by the Hotel and serviced by Hotel personnel. No beverages of any kind will be permitted to be brought into any public area by you or any of your guests.

Banquet Event Order (BEO)
Your menu selection, room set up, beverage service, fees, taxes and other details relating to your event will be specified in a Banquet Event Order (BEO), which the Hotel will prepare and send to you for your approval and signature. You may hand write any changes and submit within fifteen (15) days prior to the event. Once you and the Hotel have signed the BEO, it will be an addendum to the original contract and binding on both parties.

Decorations & Banners
The Conference Services staff, in conjunction with our Engineering Department, will be able to assist in the hanging of banners and decorations. The Hotel does not permit the affixing of any materials to the walls, floors, doors, chairs, or ceiling with nails, staples, screws, tacks, or tape.

Dietary Restrictions
Special dietary requirements must be received with the final guaranteed guest count. If additional special requests for meals are made on the day of the event, the cost of additional entrées prepared over the guarantee will be billed to your master account. Gluten Free items are denoted with a (GF) next to them.

Food & Beverage Policy
For safety reasons, food is available for up to two (2) hours and is not permitted to be taken from Hotel premises.